



Searching for Classes and Course Information Online

With PeopleSoft Student Center

Overview

Through the PeopleSoft Student Center, students can easily search, view, and print the schedule of classes and course descriptions for University of Pittsburgh classes.

Accessing PeopleSoft

1. Log in to **My Pitt** (my.pitt.edu) with your University Computer Account username and password. Next, click the **Student Center** pass-through link at the right-hand side of your portal home page. Next, click **Self Service** and then click **Student Center**. Your Student Center information will be displayed as shown in the example below.

Pittsburgh's Student Center

Academics

[Search](#) (circled in red)

[My Academics](#)

[Mid-Term Grades](#)

other academic... [dropdown]

SEARCH FOR CLASSES (circled in red)

Fall Term 2010-2011 Schedule

Class	Schedule
BIOSC 0150-1030 LEC (10528)	MoWe 6:00PM - 7:15PM L9 Clapp Hall
BIOSC 0150-1040 REC (11928)	Mo 7:30PM - 8:20PM L9 Clapp Hall
ENGCOMP 0150-1060 SEM (15286)	MoWeFr 11:00AM - 11:50AM 314 Cathedral of Learning
MATH 1180-1030 LEC (12534)	MoWeFr 9:00AM - 9:50AM 627 Thackeray Hall

[weekly schedule ▶](#)

Finances

My Account

[Account Inquiry](#)

Financial Aid

[View Financial Aid](#)

other financial... [dropdown]

Account Summary

You owe **5,193.00**.

- Due Now 5,193.00
- Future Due 0.00

Currency used is US Dollar.

Personal Information

[Demographic Data](#)

[Emergency Contact Names](#)

other personal... [dropdown]

Contact Information

Home Address 123 Main St Pittsburgh, PA 15217 Allegheny	Mailing Address 123 Main St Pittsburgh, PA 15217 Allegheny
Home Phone 412/555-1212	Campus Email student@pitt.edu

Holds

Academic Advisement Required

[details ▶](#)

To Do List

Final High School Transcript

[details ▶](#)

Enrollment Dates

Enrollment Appointment

You may begin enrolling for the Fall Term 2010-2011 Academic Term session on March 31, 2010 4:15PM.

Advisor

Program Advisor

Pittsburgh Faculty

[details ▶](#)

Book Ctr -PIT Campus

[Textbooks - Pittsburgh Campus](#)

Book Ctr -UPB,UPT Campus

[Textbooks - Bradford Campus](#)

[Textbooks - Titusville Campus](#)

Book Ctr -UPG,UPJ Campus

[Textbooks - Greensburg Campus](#)

[Textbooks - Johnstown Campus](#)

Note: To return to My Pitt, sign out or minimize the PeopleSoft window.

Search

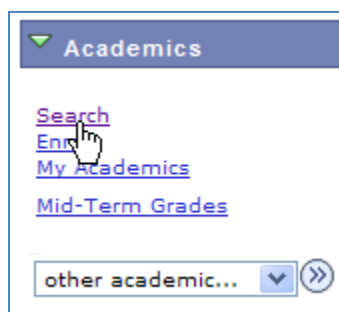
The **Search for Classes** button and the **Search** link on your Student Center enable you to find course information online and classes offered during a specific term. The **Search** tab offers two subtabs:

- **Search for Classes** is automatically displayed. All class searches must be performed by academic term and for a specific campus.
- **Browse Course Catalog**: Allows you to display details from all active courses in the Course Catalog or just those with offered classes this term.

Search for Classes

To begin a search from your Student Center:

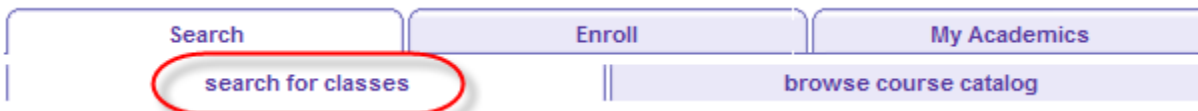
1. Click the **Search** link



or the **Search for Classes** button.



Notice that the **Search for Classes** subtab is automatically highlighted:



2. Select the academic term. Note that the current term will display by default.



A screenshot of a form titled 'Enter Search Criteria'. The form has two dropdown menus: 'Institution' (University of Pittsburgh) and 'Term' (Fall Term 2010-2011). Below the dropdowns is a table titled 'Current & Upcoming Terms'.

Term	Description
2107	Summer Term 2009-2010
2111	Fall Term 2010-2011
2114	Spring Term 2010-2011

You must enter at least two search criteria, including the class campus requirement. This example shows an effective search method using **Course Subject** and **Course Number** with a **Campus**.

3. Enter a subject or click **select subject** to find a valid subject code.
4. Next, enter a **course number**. Course numbers are always four digits and may require you to enter leading zeros; such as 0150.

Institution	University of Pittsburgh
Term	Fall Term 2010-2011
Current & Upcoming Terms	
Term	Description
2107	Summer Term 2009-2010
2111	Fall Term 2010-2011
2114	Spring Term 2010-2011
Select at least 2 search criteria. Click Search to view your search results.	
Class Search Criteria	
Course Subject	<input type="button" value="select subject"/> <input type="text"/>
Course Number	is exactly <input type="text"/>
Course Career	Undergraduate
<input checked="" type="checkbox"/> Show Open Classes Only	

A summary of basic search options follows. You must complete institution and term at the top of the page, then enter at least two search criteria (one must be campus at the bottom of the page) before you click **Search**.

Criteria	Description
Institution	The only valid value in this field should display automatically. Select University of Pittsburgh if it is not displayed.
Term	The current term should display by default. Use the drop-down menu to select another term.
Course Subject	Course Subjects make up the alpha portion of the course title; where BIOSC is the subject of course BIOSC 0150. There are over 300 subjects in the Catalog. Enter a valid code or click Select Subject to find a course subject.
Course Number	<p>Course Numbers make up the numeric portion of the course title; where 0150 is the course number of course BIOSC 0150. Course numbers must be four digits, with leading zeros, and range from 0000 through 9999. Enter a valid number for the selected subject when using the <i>is exactly</i> filter.</p> <p>Courses are numbered as follows, according to University policy:</p> <ul style="list-style-type: none"> 0001 – 0999 lower level undergraduate 1000 – 1999 upper level undergraduate 2000 – 2999 master level graduate 3000 – 3999 doctoral level graduate 4000 – 4999 noncredit 5000 – 5999 first professional programs 6000 – 6999 undergraduate career development 9000 – 9999 graduate career development <p>Select another filter; such as <i>contains</i>, <i>greater than or equal to</i>, or <i>less than or equal to</i> using the drop-down list. <i>For example: To find all classes scheduled for lower-level students, use the less than or equal to filter with course number 0999.</i></p>
Course Career	The Course Career is the academic level or professional school offering the course. The available choices display in alphabetical order: Continuing Education, Dental Medicine, Graduate, Law, Medical School, and Undergraduate.
Show Open Classes Only	By default, this box is checked to only search classes with open seats. Clear the box to find closed classes offered in the term selected.

More advanced search options are listed lower on the page. You must select a campus in this section and at least one other basic or advanced search option before you click **Search**.

Advanced Criteria	Description
Meeting Start Time	Enter a class time as 11:00am, and then specify if you want to find classes that <i>start</i> before, at, or after this time using the filters. Leave blank to get all class meeting times.
Meeting End Time	Enter a class time as 11:00am, and then specify if you want to find classes that <i>end</i> before, at, or after this time using the filters. Leave blank to get all class meeting times.
Day of Week	Include or exclude days of the week using this option.
Instructor Last Name	Enter a string of characters, and then use the <i>is exactly</i> , <i>begins with</i> , or <i>contains</i> filters to find classes taught by a specific instructor.
Class Number	Class numbers are unique within a term and describe a particular class section and meeting time. They change from term to term. You will use class numbers to <i>add</i> , <i>drop</i> , and <i>edit</i> class enrollments. For more information, refer to the <i>Self Service Enrollment</i> help sheets located in My Pitt. Click Learn More below your Student Center pass-through link.
Course Title Keyword	Enter any keyword contained in the course title; such as writing.
Course Component	Select a class format; such as Lecture, Lab, Recitation, etc. Leave blank to display all classes by component (section) number.
Session	Specific academic time period within a term during which a class can be offered. This helps you quickly find any class offered in the first or second six weeks of summer.
Campus*	Select the campus where the class is being offered: Bradford, Greensburg, Johnstown, Pittsburgh, or Titusville. They are presented in alphabetical order. You must make a campus selection before you click Search .
Location	Select the city associated with the campus (above) or use an off-campus location to quickly find college in high school or PCHE classes.

5. Select the appropriate **campus** offering the class from the drop-down menu.

Note: *Campus is required.*

6. Click **Search** to view a list of classes that match your criteria.

Search for Classes

Search Results

When available, click View All Sections to see all sections of the course.

University of Pittsburgh | Summer Term 2009-2010

The following classes match your search criteria Course Subject: **Biological Sciences**, Course Number is exactly **0150**, Course Career: **Undergraduate**, Show Open Classes Only:
Yes, Campus: **Pittsburgh Campus**

[START A NEW SEARCH](#)

Open
 Closed

▼ **BIOSC 0150 - FOUNDATIONS OF BIOLOGY 1**

				View All Sections	First	1-2 of 2	Last								
Section	1010-LEC(10368)	Campus	Pittsburgh	Status	●	Available Seats									
		Campus				Unrstr	Rstr	Wait							
Session	Six Wk 1					58	0	0							
	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th>Days & Times</th><th>Room</th><th>Instructor</th><th>Meeting Dates</th></tr></thead><tbody><tr><td>MoWeFr 8:30AM - 10:45AM</td><td>A221 Langley Hall</td><td>Jacalyn Newman</td><td>05/10/2010 - 06/19/2010</td></tr></tbody></table>	Days & Times	Room	Instructor	Meeting Dates	MoWeFr 8:30AM - 10:45AM	A221 Langley Hall	Jacalyn Newman	05/10/2010 - 06/19/2010						
Days & Times	Room	Instructor	Meeting Dates												
MoWeFr 8:30AM - 10:45AM	A221 Langley Hall	Jacalyn Newman	05/10/2010 - 06/19/2010												
Section	1015-REC(11124)	Campus	Pittsburgh	Status	●	Available Seats									
		Campus				Unrstr	Rstr	Wait							
Session	Six Wk 1					58	0	0							
	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th>Days & Times</th><th>Room</th><th>Instructor</th><th>Meeting Dates</th></tr></thead><tbody><tr><td>MoWe 11:00AM - 11:50AM</td><td>A221 Langley Hall</td><td>Jacalyn Newman</td><td>05/10/2010 - 06/19/2010</td></tr></tbody></table>	Days & Times	Room	Instructor	Meeting Dates	MoWe 11:00AM - 11:50AM	A221 Langley Hall	Jacalyn Newman	05/10/2010 - 06/19/2010						
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MoWe 11:00AM - 11:50AM	A221 Langley Hall	Jacalyn Newman	05/10/2010 - 06/19/2010												

[START A NEW SEARCH](#)

Note: To perform a new class search, click *Start a New Search*.

From the search results screen, click the **Section** link to view the Class Detail page, including the course description.

Search for Classes


Class Detail

BIOSC 0150 - 1010 FOUNDATIONS OF BIOLOGY 1

University of Pittsburgh | Summer Term 2009-2010 | Lecture

[VIEW SEARCH RESULTS](#)

Class Details

Status	 Open	Career	Undergraduate
Class Number	10368	Dates	5/10/2010 - 6/19/2010
Session	Six Week - First	Grading	LG/SNC Elective Basis
Units	3 units	Location	Pittsburgh Campus
Class Components	Lecture Required Recitation Required	Campus	Pittsburgh Campus

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
MoWeFr 8:30AM - 10:45AM	A221 Langley Hall	Jacalyn Newman	05/10/2010 - 06/19/2010

Class Availability

Class Capacity	119	Unrestricted Seats	58	Wait List Total	0
Enrollment Total	61	Restricted Seats	0		
Available Seats	58	Wait List Capacity	0		

Description

THIS INTRODUCTORY COURSE IN BIOLOGY IS DIVIDED INTO TWO PARTS. THE FIRST PART COVERS THE CELLULAR BASIS OF LIFE INCLUDING A DISCUSSION OF SIMPLE CHEMISTRY; CELLS AS UNITS OF STRUCTURE AND FUNCTION; AND ENERGY TRANSFORMATIONS. THE SECOND PART INCLUDES AN EXAMINATION OF THOSE FUNCTIONS COMMON TO ALL ORGANISMS SUCH AS NUTRITION, GAS AND FLUID TRANSPORT, AND HORMONAL AND NEURONAL CONTROL. THROUGHOUT, THE EMPHASIS IS ON THE MECHANISMS USED TO ACCOMPLISH THESE BASIC FUNCTIONS.

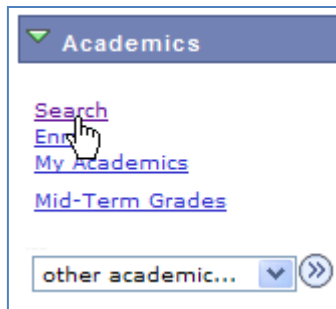
[VIEW SEARCH RESULTS](#)

Note: To return to the list of classes at any time, click *View Search Results*.

Browse Course Catalog

To browse for courses from your Student Center:

1. Click the **Search** link or the **Search for Classes** button.

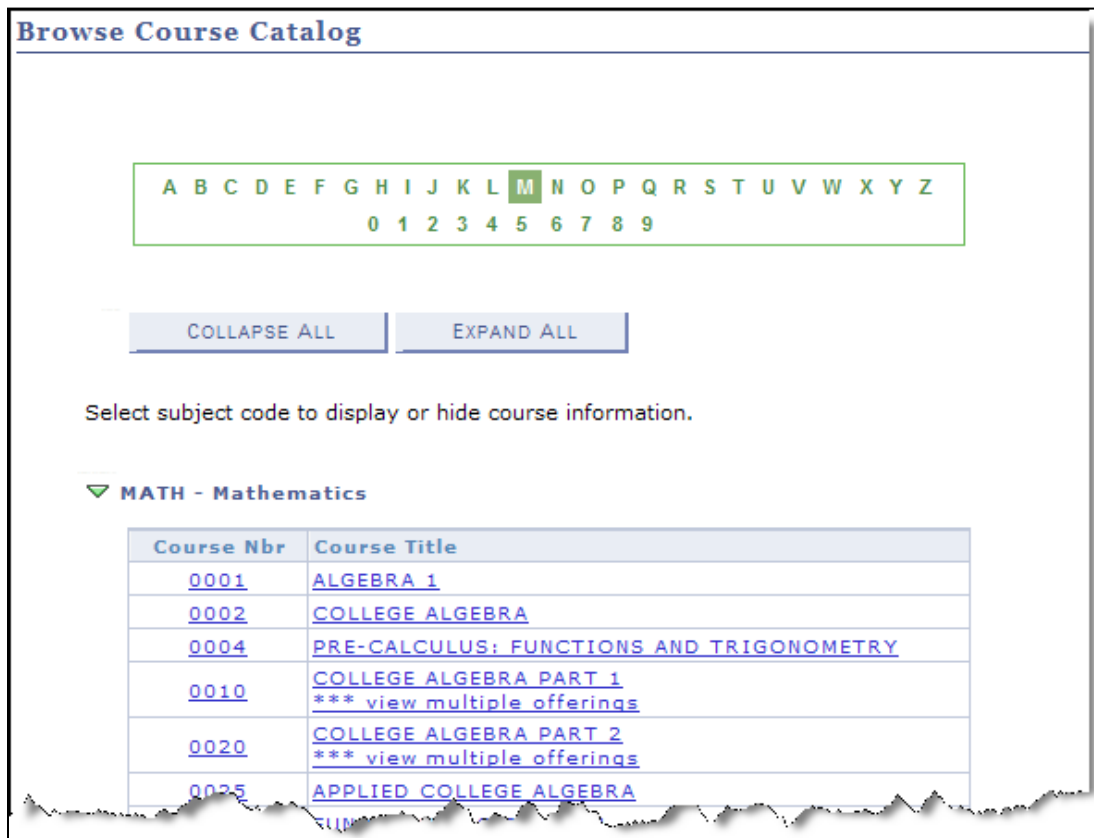


2. Click the **browse course catalog** subtab.



3. Click a letter in the green box to skip to that subject area; such as **M** for mathematics.

Note: Do not select numbers.



A screenshot of the 'Browse Course Catalog' page. At the top, there is a green box containing a grid of letters and numbers: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z and 0 1 2 3 4 5 6 7 8 9. The letter 'M' is highlighted in a darker green. Below the grid are two buttons: 'COLLAPSE ALL' and 'EXPAND ALL'. Below these buttons is the text 'Select subject code to display or hide course information.' Underneath, there is a dropdown menu labeled 'MATH - Mathematics' which is expanded to show a table of course information.

Course Nbr	Course Title
0001	ALGEBRA 1
0002	COLLEGE ALGEBRA
0004	PRE-CALCULUS: FUNCTIONS AND TRIGONOMETRY
0010	COLLEGE ALGEBRA PART 1 *** view multiple offerings
0020	COLLEGE ALGEBRA PART 2 *** view multiple offerings
0025	APPLIED COLLEGE ALGEBRA

4. Click the **course number** or the **course title** to view details about that course.

0031	ALGEBRA *** view multiple offerings
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If the course has more than one offering, this *Select Course Offering* page is displayed:

Browse Course Catalog

Select Course Offering

[Return to Browse Course Catalog](#)

MATH0031 - ALGEBRA

Career	Campus	Academic Group	Academic Organization
Undergraduate	Pittsburgh Campus	School of Arts & Sciences	Math
Undergraduate	Greensburg Campus	UPITT - Greensburg	UPG - Natural Science
Undergraduate	Titusville Campus	UPITT - Titusville	UPT - Natural Science
Undergraduate	Pittsburgh Campus	School of Arts & Sciences	Math

[Return to Browse Course Catalog](#)

Any link on this page will take you to the Course Detail page for that offering or campus. Click any column title to sort the offerings by that item.

Browse Course Catalog

Course Detail

[Return to Select Course Offering](#)

MATH 0031 - ALGEBRA

Course Detail

Career	Undergraduate	view class sections
Units	3.00	
Grading Basis	LG/SNC Elective Basis	
Course Components	Lecture Required Recitation Required	
Campus	Pittsburgh Campus	
Academic Group	School of Arts & Sciences	
Academic Organization	Math	

Description

THIS COURSE IS DESIGNED TO HELP STUDENTS WITH WEAK MATHEMATICAL BACKGROUNDS LEARN ALGEBRA SO THAT THEY MAY CONTINUE ON TO CALCULUS AND MAJORS IN THE SCIENCES AND BUSINESS/ECONOMICS.

- Click **view class sections** to locate scheduled class meetings with available seats by specific term. If needed, click the down arrow to change the term.

Course Schedule

Terms Offered Fall Term 2010-2011 show sections

● Open ■ Closed

MATH 0031 sections for Fall Term 2010-2011

Section	Session	Campus	Status
1050-LEC (15186)	SE3	Pittsburgh Campus	●
Days	Start	End	Room
MoWe	6:00PM	7:15PM	105 Lawrence Hall
Instructor			Dates
Anthony Sorrentino			08/30/2010 - 12/18/2010

Section	Session	Campus	Status
1060-REC (15188)	SE3	Pittsburgh Campus	●
Days	Start	End	Room
Mo	7:30PM	8:20PM	105 Alexander J. Allen Hall
Instructor			Dates
Staff			08/30/2010 - 12/18/2010

Section	Session	Campus	Status
1070-REC (15190)	SE3	Pittsburgh Campus	●
Days	Start	End	Room
Mo	7:30PM	8:20PM	A522 Public Health-Crabtree/Pa
Instructor			Dates
Staff			08/30/2010 - 12/18/2010

Section	Session	Campus	Status
1095-LEC (10014)	AT	Pittsburgh Campus	●
Days	Start	End	Room
MoWeFr	9:00AM	9:50AM	G31 Benedum Hall
Instructor			Dates
Allen Renfro			08/30/2010 - 12/10/2010

Section	Session	Campus	Status
1100-REC (10012)	AT	Pittsburgh Campus	●
Days	Start	End	Room
Mo	8:00AM	8:50AM	1020 Benedum Hall
Instructor			Dates
Staff			08/30/2010 - 12/10/2010

View All 1-5 of 15 Last

[Return to Select Course Offering](#)

Notes:

- To find more sections at another location or by special program, click **Return to Select Course Offering** .
- Click **View All** to display all section results.

Need Help?

For technical assistance, contact the Technology Help Desk at 412-624-**HELP** [4357] or via e-mail at helpdesk@pitt.edu. For questions concerning academic policies or important dates, contact the Office of the Registrar at your campus.