

University of Pittsburgh
ITAC University IT Budget Subcommittee

I. Preamble

This Charter establishes the Information Technology Advisory Committee's Information Technology Budget Subcommittee. It is authorized by the Vice Chancellor and CIO (VC/CIO) and will serve at the VC/CIO's discretion. This Charter outlines the purpose, relevant background, scope, responsibilities, composition, and operations of the Subcommittee.

II. Background and Purpose

The purpose of the IT Budget Subcommittee is to provide visibility and improve transparency of the University IT budget and budgeting processes in keeping with the University's ReSTART budget model. The subcommittee will understand University IT budgets, determine opportunities to improve utilization of IT resources, recommending improvements for IT expenditures to the ITAC, the VC/CIO, and Chancellor. Transparency of budgets and priorities will provide units with better insight and prevent duplication of software, applications, and services across the University. In addition, Pitt IT will gain clearer insight into the needs of University units and be better positioned to meet needs for research, teaching, and administrative IT technologies and services.

III. Responsibilities

The specific responsibilities of the IT Budget Subcommittee are to:

- Understand IT budgets, including total expenditures across the University, and opportunities to better use resources to support University priorities.
- Recommend models that engage the University community in identifying IT priorities in terms of the Plan for Pitt. Consider what dashboards might be useful to keep the Pitt community engaged as priorities are undertaken.
- Educate and inform the University community on existing IT funding and expenditures, IT Budget Subcommittee processes, and recommendations to enhance communication with units.
- Recommend alternatives that already exist or are soon to be implemented that will avoid duplication of software, equipment, services, or personnel in favor of utilizing centrally-supported applications or solutions used by departments which can be scaled, wherever possible.
- Recommend processes, procedures, and policies which help the ITAC better advise the VC/CIO and the Chancellor on IT priorities and funding mechanisms

IV. Composition

The IT Budget Subcommittee will be chaired by Patrick Cunningham of the Dietrich School of the Arts and Sciences and will initially include the following members:

Mohammed Ahmed Abdel Fattah, School of Nursing
Tammeka Banks, School of Education
Donald Bonidie, School of Computing and Information
Aaron Brenner, University Library System
Jason Cicco, Office of the Chief Financial Officer
Kelly Colwell, School of Dental Medicine
Scott Coulson, University of Pittsburgh at Greensburg
Alisha Cuniff, Graduate School of Public and International Affairs
Mike Gaber, School of Medicine
Christine Jackson, School of Health and Rehabilitation Sciences
Debora Miller, School of Health and Rehabilitation Science
Mike Moran, Office of the Chief Financial Officer
Jen Palaski, Graduate School of Public Health
Megan Soltesz, School of Social Work
Robert Strauss, Katz Graduate School of Business and CBA
Robert Toplak, Swanson School of Engineering
Stephen Wisniewski, Office of the Provost
Steven Williams, University of Pittsburgh at Bradford and Titusville
Brian Zalar, School of Pharmacy

Pitt IT Liaisons and Representatives
Cindy Wertz
Monte Ciotto
Uduak Ndoh (Schools of the Health Sciences and Pitt IT)
Brian Hart (staff support)

Membership will also include the President of the University Senate or designee, the Chair of the Senate Computing and Information Technology or designee, and the Senate Budget Policies Committee.

V. Operations

The IT Budget Subcommittee will meet quarterly, or more frequently as circumstances dictate. The ITAC and the VC/CIO may ask for status reports from the Subcommittee's chair.

VI. Amendment and Termination

Any amendments to this Charter must receive the approval of the ITAC and the VC/CIO or designee.

For the purpose of determining the most effective process by which the University manages its institutional data, this Committee will be re-evaluated within one year after the date of this Charter's approval unless otherwise directed by the CIO.

This Charter was approved by the CIO on _____.

[Signature]