



MINUTES

Information Security Subcommittee Information Technology Advisory Committee

April 27, 2021

Attending: L. Gift, Chair; M. Henderson, ITAC Chair; A. DiPalma; J. Dennis; P. Laughlin; T. Graham; O. Green; K. Getz; J. McGoey; D. Fischer; A. Brodish; J. Silverstein; M. Anderson; C. Hoyt; B. Hart; E. Geppert (observing)

Absent: V. Chuah

Welcome and Introductions: Meeting called to order at 10:00 a.m. Gift introduced herself, welcomed the members, and introduced Henderson. Henderson thanked Gift for agreeing to serve as chair and the members for their willingness to serve and give advice regarding the critical area of information security. Henderson provided a brief background of the purpose of the committee and its importance to the University IT governance structure.

Subcommittee members briefly introduced themselves, along with their departments and roles on the committee. Ollie Green will serve as the Pitt IT Liaison to the Subcommittee.

Charter Overview: Gift provided an overview of the Charter, observing from her role as University privacy officer the need for clarity on the University's position on privacy in terms of how information can be used and should be used. This is an area in which the ISS will be instrumental in making recommendations. Discussion ensued on the relationship between the ISS and existing interest groups and committees such as Pitt Cyber and the IT Directors Forum. Various additional issues were raised as potential areas for discussion such as compliance of third-party providers, protection of intellectual property, institutional protection of information when not regulated by the government, etc.

Policy Update: Gift reported that she is chairing a policy committee to revise and consolidate the University's HIPAA policies. Fourteen separate policies addressing HIPAA-related issues exist. Each was enacted to address a specific issue, but the focus now is to develop a single comprehensive policy. The ISS will provide advice on other policies in addition to HIPAA.

Future Meetings: The Charter calls for the ISS to meet at least quarterly. Members agreed that at least for the near future, the subcommittee should meet monthly.

Action Items:

- Gift will invite a representative from the IT Directors Forum to attend the May ISS meeting.
- Hart will set up a one-hour May meeting and monthly meetings moving forward. Meetings will be held virtually via Zoom.

Meeting adjourned at 11:25 a.m.