Meeting called to order at 12:30 p.m. Chairperson Madison welcomed the members to this initial meeting of the Subcommittee. Henderson thanked Madison for agreeing to serve as chair and the members for their willingness to serve. Henderson provided a brief background of the purpose of the subcommittee and its importance to the University IT governance structure.

Henderson challenged the subcommittee to consider how we think about data as an institution. How do we use data? What kind of institution do we want to be? Institutional data is a University asset managed by data stewards, but data stewards are not owners. The subcommittee must consider what policies we should recommend and also what else the committee should be doing.

Madison gave a brief history of data policy at Pitt, indicating that intellectual property discussions took precedence for some time, but now data policy has come front and center and there is adequate committee support to create what is needed.

Discussion: Gaps in existing policy, needs and opportunities to utilize University data, the distinction between institutional and research data, privacy concerns, and a number of other topics were raised. Consensus reached that the University must identify its values for data use in order to determine appropriate data policy.

Meetings: one-hour meetings to be held monthly for the time being.

Action Items:
- Madison and members to upload information on data governance including privacy policy and higher education practices to subcommittee’s Teams folder, and recommend schools for benchmarking.
• Hart to coordinate gathering benchmarking information on identified schools. Graham will gather policy information.
• Hart will set up a one-hour May meeting and monthly meetings moving forward. Meetings will be held virtually via Zoom.

Meeting adjourned at 2:30 p.m.